

Aspiring Academic Registrars
*Empowering futures and shaping academia:
The journey to Academic Registrar Excellence*



ACADEMIC
REGISTRARS'
COUNCIL

Speakers

Matt Brindley-Sadley, Academic Registrar, University of Winchester, ARC Executive & Trustee and Professional Development Lead

Rebecca Di Pancrazio, Academic Registrar, University of Portsmouth, ARC Executive & Chair of ARC Assessment Practitioner Group

Zak Lidell, Director of Education Services, University College London, ARC Deputy Professional Development Lead

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| 9.15 | Registration opens |
| 9.45 to 10:00 | Welcome, Introductions and Overview of the Day – Matt |
| 10.00 to 10.45 | What is an Academic Registrar?

Mapping out a senior role in registry services can be challenging when the terms and scopes of the roles are so different. Better understand some of the core areas of responsibility involved.

Career Journeys: Matt, Rebecca and Zak |
| 10.45 to 11.15 | Refreshments and Networking Bingo |
| 11.15 to 12.30 | Recipe for Success – Matt

What skills and behaviours might you need to progress a career in registry? Start exploring essential skills and understanding where you might need to focus for improvement. |
| 12:30 to 13.15 | Lunch and Networking |
| 13.15 to 14:00 | University Heroes – Zak

A key challenge for any Academic Registrar is leading cross-functional teams and projects with a range of both professional service, and academic, specialists- who may know more than you! This session will give some insight into how to create effective coalitions for any challenge and a reusable framework for leading experts. |
| 14.00 to 14.15 | Comfort Break: Coffee and Individual Challenge |

14.15 to 15.15

Building your Network – Rebecca

Some tips on how to network. Make the most of working in a sector that shares by being able to confidently engage with new colleagues and how to nurture existing relationships.

15:15 to 15:30

Defining Yourself and career next steps – Matt

Working to develop your personalised action plan by identifying how to address any skills or behaviours that you need to develop.

Who are the main recruiters in Higher Education and how should you work with them. Hear directly from a variety of recruiters!

15.30 to 16:00

What's next? –Matt

Who are the main recruiters in Higher Education and how should you work with them. Hear directly from a variety of recruiters!

IAG and Q&A – Matt, Rebecca and Zak

15.45 to 16.00

Round up and close